



Policy Intern – Job Description

Job Title: #BeeWell Policy Intern

Reporting to: #BeeWell Chair, David Gregson.

Location: Manchester, London or remotely

Contract: Part or full- time, 3 months initially with the prospect of an additional 3 months

Salary range: Between £5-10,000 for three months, depending upon experience and availability

#BeeWell is a pioneering programme that seeks to make young people's wellbeing everybody's business. Started in Autumn 2021, the programme uses a co-created wellbeing survey to measure young people's wellbeing and do something positive with the results. In its first year, more than 160 secondary schools participated in the survey in Greater Manchester, seeing just shy of 40,000 young people take part. A coalition of 100 organisations have committed to responding to the results and so far more than £500,000 has been invested into communities as a result. #BeeWell is a collaboration between the University of Manchester, Anna Freud Centre, Gregson Family Foundation and Greater Manchester Combined Authority. After a successful launch in Greater Manchester, #BeeWell is now seeking to rollout the programme in a second location, with a view to implementing consistent wellbeing measurement nationally by 2030. This policy internship will be instrumental in supporting #BeeWell as it scales from a local to a national programme. The role-holder will be employed by the Gregson Family Foundation.

Overall objectives for the post

1. To support #BeeWell's policy work as it seeks to influence government and effect national change around young people's mental health and wellbeing support
2. To help deliver #BeeWell's national comms strategy
3. To work closely with partners to set up #BeeWell in a second location

Specific duties of the post holder

1. Contribute to the development and implementation of #BeeWell's national programme.
2. Support engagement with external stakeholders to develop the #BeeWell coalition of partners across civil society, local government, national government, health and young people.
3. Work with the Chair to support fundraising efforts for the long-term sustainability of the programme.
4. Support the Discovery Phase of #BeeWell rollout in a second location in England, including: working closely with local stakeholders, assessing the readiness of second location in collaboration with external partners, identifying priority areas for focus and additional support.
5. Work with Greater Manchester #BeeWell team to amplify and promote key messages and stories emerging from the local programme.

6. Complement local communication efforts with an approach to engaging young people and wider stakeholders across the rest of England in the development of the #BeeWell programme nationally.
7. Execute administrative functions (e.g. minutes) needed to support smooth collaboration across #BeeWell's national stakeholders and partners.
8. Keep up to date with policy and political developments and develop expertise as required.
9. Work closely with the Chair and wider national team across the University of Manchester and Anna Freud Centre, contributing to projects and deputising where appropriate.

Broad person specification

The successful applicant should have an interest in, and ideally some experience of, policy relating to young people, alongside an understanding of, and empathy with, the issues that young people in England face. An interest in wellbeing, and an appreciation of local government structures, would both be helpful.

The postholder should have excellent communication skills (both written and verbal); be comfortable engaging with stakeholders with different interests; be a self-starter but comfortable working as part of a small, close-knit team; be ambitious for the change that we can bring about and be keen and enthusiastic to be a part of that. Modelling skills and good administrative skills will both be particularly valuable.

The postholder could be a recent graduate with an interest in, and experience of, the areas above. Alternatively, they could have a number of years' experience across different sectors. We have drafted the role broadly so as to attract candidates at different stages and it is for this reason that we have set out a broad salary range. The applicant could be looking for a permanent role (in which case this would fit prior to any permanent position) or could be a potential secondment from a current employer.

Benefits of the role

Given the interest that the #BeeWell programme has attracted nationally since it was launched across Greater Manchester, the postholder will gain broad experience across local and national government, funders, research organisations, schools, young people, business and the voluntary sector. The role will bring a profile and exposure that is unusual in a fast-paced environment as we seek to build, at pace, upon the initial work of #BeeWell across Greater Manchester.

How to apply

To express your interest in this role, please email Frances East on frances@davidjgregson.com with a copy of your cv (or bio) and a covering letter setting out why you are interested in the role. We expect to close the application window by Friday 12th August at the latest, and intend for the successful applicant to be available to start in early to mid September.

28 July 2022